

Special Education Student Transportation

Transportation will be provided for special education students in accordance with their individualized education plans and the following district procedures.

Transportation will be arranged by the special education coordinator in conjunction with transportation department personnel. After approving a student's program placement, the special educational coordinator will forward a transportation request to the transportation department (transportation director). The transportation department will notify the receiving school of the effective starting date. The transportation department will notify parents or guardian of the date, time and location of daily pickup and drop-off. Additionally, the special education department will notify the transportation department of any subsequent requests for modification regarding schedules, pickup or drop-off of special education students.

When the special education coordinator suspects that unusual precautions may be necessary for the safe transportation of a particular student, the coordinator will notify the transportation department of this possibility prior to staffing the student. In such cases, additional time may be allowed for the transportation department to make the necessary adjustments, including a possible home visit, before the student is transported.

When ongoing inappropriate student behaviors threaten the smooth, safe operation of transportation:

1. The driver and the student's teacher will work together to resolve the problem.
2. If the problem cannot be resolved at the first level, the driver and/or teacher will consult the building principal and the special education coordinator and transportation department personnel. These individuals will work with drivers and teachers in an attempt to resolve the problem.
3. In cases where particular students cannot be safely or efficiently transported by the district, transportation department personnel, in conjunction with special educational personnel, will arrange for appropriate transportation from alternative sources.

When a special education student receiving curb-to-curb service cannot be left at home because of the absence of a parent or guardian, the student will be transported to a neighbor designated by the parent or guardian. If the neighbor is also absent, the student will be transported to a designated school site and supervised until the parent or guardian arrives to pick up the student. If the parent or guardian does not pick up the student before 5 p.m., the student will be transported by the Police Department to County Social Services. The parent or guardian will be charged a fee each time the student is delivered to the designated school site for care and supervision.

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