

## **Bus Driver Requirements and Training**

All school bus driver applicants must meet or be able to comply with the following prior to being employed as a school bus driver in the district:

1. Provide the district with up to 10 years past driving employment history. Where commercial driving experience is available, applicants must provide the district with their most recent commercial driving history.
2. Motor vehicle history record must be in compliance with commercial driver's license mandates, have no DUI violations or driving while impaired or similar convictions, and no more than eight points accumulated in the 36 consecutive months prior to the date of application.
3. Pass criminal records check.
4. Pass a Federal Department of Transportation physical. Such physicals will be administered after an offer of employment has been extended with the offer dependent upon passing the physical.
5. Pass the district's competency-based school driver pre-service training program.
6. Possess a commercial driver's license by the end of the training program.
7. Pass the first-aid course approved by the district transportation department and the Colorado Department of Education.
8. Satisfy all other requirements set forth by the Division of Human Resources, Colorado Department of Education, Colorado Department of Revenue, Colorado Department of Health, Colorado Department of Public Safety and the Federal Department of Transportation.

All continuing drivers must meet the following criteria:

1. Annually schedule and successfully complete all requirements mandated by the Colorado Department of Education.
2. Maintain the appropriate licenses required by the Colorado Department of Revenue.
3. Drivers convicted of driving under the influence, driving while intoxicated, driving while impaired or similar convictions, will be recommended for termination.

4. Maintain a satisfactory record as determined by the district insurance carrier.
5. The following will result in a recommendation for termination in all cases:
  - a. Revocation of driver's license
  - b. Suspension of driver's license for a period of three months or more
  - c. Accumulation of more than eight points in a 12-month period or more than 12 points in a 24-month period
6. All traffic citations, whether given while on duty or during non-working time, must be reported in writing to the transportation administration within 48 hours of the citation. All traffic summonses issued outside the state of Colorado must be reported to the Colorado Department of Revenue within 30 days of conviction.
7. All in-service and re-training must be successfully completed.

Approved: November 22, 1994

Revised by the Board: December, 2005

