

Professional Staff Schedules and Calendars

The following policies shall govern the time schedules of instructional personnel:

1. The work year for regular, full-time instructional employees employed on a school-year basis shall be 165 days. 158 days shall be planned student-teacher contact and instruction days; five days shall be used for district and building orientation, inservice training or curriculum development.

If the Board declares a fiscal emergency during the budget year as allowed by state law, the work year of all employees may be altered.

2. Generally, the working day for these employees shall be determined by the school day established for students and by the instruction and activity schedules set up by the principal.
3. Every effort shall be made by the administration to provide a uniform work day for employees where this is practical and consistent with the safe and efficient administration of the schools.
4. The work day shall provide for a one-half hour duty-free lunch period.

Adopted by the Board: December, 2005

LEGAL REF.: C.R.S. 22-44-115.5 (2)

CROSS REFS.:

Administration policy:

IC/ICA, School Year/School Calendar/Instruction Time

Board policy:

EL-8, School Year Calendar

