

## **Resource Centers/Media Centers/School Libraries** (Literacy Guidelines)

### **Student as a knowledge seeker**

1. Knows the assignment
2. Develops a plan of action
3. Lists information
4. Sorts out information they need
5. Puts information in order; states the case (thesis statement); presents information/product

### **Student as a quality producer**

1. Recognizes standards/rules/tests of final product
2. Plans a product
3. Creates a quality product
4. Presents a quality product
5. Evaluates a quality product

### **Student as an independent learner**

1. Voluntarily sets goals, uses Library Media Center and has personal interests
2. Realizes all problems have solutions
3. Asks for help, understands Library Media Center
4. Makes suggestions for improvement of own work

### **Student as a group contributor**

Each student:

1. Helps with group planning
2. Cooperates to define jobs and responsibilities
3. Shows respect for the ideas of others
4. Offers information, defends information, and seeks a win/win product
5. Helps report product
6. Evaluates own role and group product

### **Student as a responsible user**

1. Doesn't copy others' work (copyright)
2. Cites sources
3. Understands intellectual freedom
4. Follows guidelines for electronic resources
5. Shares materials and resources

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